



**Academic Affiliation Agreement
Between
HARRISBURG UNIVERSITY OF SCIENCE AND TECHNOLOGY
And
CENTRAL PENN COLLEGE**

Harrisburg University of Science and Technology (HU) and Central Penn College (CP) agree to coordinate their respective programs for a “3 + 2 Agreement” (Agreement) that allows academically qualified students with a bachelor degree conferred by CP to transfer into a HU - master degree.

This Agreement provides students who are matriculating at CP the opportunity of planning a total master’s degree program with HU at the outset of their college education at CP as defined by this Agreement.

I. PRINCIPLES OF AGREEMENT

HU and CP confirm the following principles to assure equal treatment of university/college and transfer students.

1. This Agreement applies to CP students who are scheduled to and/or have completed a Bachelor degree in select, career preparation curriculum at CP. (see Addendum).
2. Admission, program requirements, and assessment of eligibility as a HU graduate student shall be the sole responsibility of HU consistent with the terms of this Agreement.
3. HU exclusively controls its respective academic programs. Nothing contained in this Agreement or any subsequent formal agreement is, or intended to be, delegation of that control.

HU has sole authority over all final decisions regarding its program structure, delivery method, and course content; selection, retention, supervision, credentialing, evaluation, and termination of faculty; its admission, registration, discipline, termination, and assessment of students; its calculation and award of prior learning credit; evaluation of student progress; and the awarding and recording of credit independently including the issuance of any HU degree.

CP has exclusive control over its respective educational and training programs. Nothing contained in this Agreement or any subsequent formal agreement is, or intended to be, a delegation of that control.

CP has sole authority over all final decisions regarding its program structure, delivery method, and course content; selection, retention, supervision, evaluation, and termination of faculty; its admission, registration, discipline, termination, and assessment of students; evaluation of student progress; and the awarding and recording of credit independently, including the issuance of any CP certificates of completion for advanced studies.

4. CP students who follow the prescribed HU Master degree admission and program requirements at CP and are scheduled to and/or have earned an Bachelor degree in one of the specified programs at CP may be admitted to HU with a graduate-level standing. However, confirmation of the receipt of a CP degree is required prior to beginning matriculation at HU.
5. Under this Agreement, CP students will be granted admission into HU on the following conditions:
 - Graduate from CP with an appropriate Bachelor degree with a minimum cumulative GPA of 2.0 on a 4.0 scale;
 - Interview with an HU Admissions Counselor;
 - The absence of a disciplinary record that could reflect cause for concern for the health, safety, or welfare of the HU community.
 - Complete HU's admissions application once the student satisfies all other regular HU admissions requirements including the submission of official transcripts and goal statement;
 - Not attend another institution of higher education between the time they graduate from CP and enroll at HU;
 - Satisfy all other HU requirements including any admission requirements for the major
6. Apply to HU within one year of CP graduation.
7. All students must be in and remain in good-standing according to HU policy at time of admission and thereafter. Should a CP student who has been accepted at HU pursuant to this Agreement be subject to institutional discipline or academic probation, that information must be shared with HU by CP. Depending on circumstances, HU reserves the right to rescind any previously issued acceptance.
8. Students applying to HU must provide written consent for release of information from CP to HU necessary to facilitate the admissions process and to ensure the requirements of the program are met.
9. The HU Office of Admissions will provide advisement to CP students as needed regarding the terms of this Agreement and acceptance into the HU graduate program.
10. Students may change their HU major at any time once admitted to HU; however, they will be required to meet the entrance requirements for the new major at the time of change and the change must be approved by HU.
11. HU will send a scheduling packet (date/time to schedule classes) to the student the semester

prior to matriculation to HU. Students will receive an official admissions letter from HU after their application is completed and reviewed.

12. Students will be provided with financial aid information for both institutions.
13. CP and HU jointly agree to develop and implement advertising and promotional efforts to communicate the benefits of this Agreement.
14. Each institution will designate a representative who will coordinate this program between the two institutions.

	CP	HU
Name of staff person responsible for oversight	Krista Wolfe, DPT, ATC	Beverly Magda, Ph.D.
Title of staff person	Provost, Vice President of Academic Affairs	Associate Provost, Strategic Partnerships
Email address	kristawolfe@centralpenn.edu	bmagda@harrisburgu.edu
Telephone Number	717.461.0409	717.901.5114

15. On a regular basis, aggregate and demographic data on former CP students will be transmitted to HU for the purpose of gathering appropriate data for research and for advising of future students. Caution will be exercised to ensure compliance with the Family Educational Rights and Privacy Act (FERPA).
16. CP students transferring to HU will be treated the same as native HU students of equal class standing when applying for financial aid and in the award and distribution of funds.
17. Upon matriculation, CP students will become students of HU and subject to all HU's policies and procedures including but not limited to those concerning academics and student behavior.
18. CP students enrolled in HU Master's programs will receive equal opportunity to pre-register for classes and have access to other student services on the same basis as native HU students of equal class standing.
19. An informal review of programs will occur every two years for the purpose of updating information for students and staff. The review will be initiated by HU.
20. This Agreement shall be reviewed every 2 years from the date of signature and shall terminate in 5 years from the signature date subject to a new Agreement. Upon expiration, a new Agreement may be drafted if mutually agreeable. All students currently enrolled at time of expiration, shall continue under the terms of this Agreement as long as they are continually enrolled.

21. The student while enrolled either at CP, or subsequently at HU, shall comply with each school's academic policies, requirements, catalogs, handbooks, and codes of conduct. However, the specific policies, requirements, catalogs, handbooks, and codes of conduct in effect for the degree awarded by the applicable institution. HU's policies, requirements, catalogs, handbooks, and codes of conduct will be those in place at time the CP student becomes an HU student.
22. Upon formal approval of this agreement, joint advertisement and promotion will be developed by the appropriate representative at each institution. The parties may utilize each other's trademarks in connection with promoting the Agreement, provided the other party pre-approves such use; neither party shall gain any right, title or interest in any name or trademark of the other party.

II. MUTUAL TERMS AND REQUIREMENTS

1. This Agreement is subject to change or modification by mutual written consent between the parties. Any provisions of this Agreement which remain to be performed or by their nature would be intended to be applicable following the expiration or termination of this Agreement shall survive the expiration/termination of this Agreement. Either party may terminate this Agreement with 90 days written notice. All students accepted by HU or who have submitted an application to HU at the time a notice of termination is delivered will continue to receive the benefits of this Agreement.
2. Neither of the parties shall assume any liabilities to each other than those contained within this Agreement. Regarding liability to each other, including but not limited to death to persons and/or damages to property, the parties do not waive any causes of actions or defenses by signing this Agreement.
3. This Agreement is not exclusive, and the parties are free to contract with other institutions in a similar manner.
4. This Agreement shall be construed in accordance with the laws of the Commonwealth of Pennsylvania, without regard to its choice of law doctrine.
5. Neither party shall discriminate in the performance of this Agreement because of race, color, sex, sexual orientation, gender identity, age, religion, handicap, marital status, or national origin in violation of any applicable federal, state or local law or regulation.
6. Both parties shall protect the confidentiality of student records as dictated by the FERPA and shall release no personally identifiable student information absent written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.
7. CP and HU shall at all times under this Agreement comply with all Federal, State, and local laws and respective institutional policies.
8. This Agreement shall only be modified in writing with the same formality as the original Agreement.

9. Neither party shall assign any of its rights or obligations under this Agreement without the prior written consent of the other party. Any assignment is expressly prohibited and shall be deemed null and void.
10. If any provision of this Agreement shall be declared by a court of competent jurisdiction to be invalid, or the parties determine any provision to conflict with any applicable federal, state or local law or regulation, then the remaining provisions of this Agreement shall be unaffected and shall remain in full force and effect.
11. The waiver of a breach of any of the terms of this Agreement shall not be deemed a waiver of any subsequent breach or default whether of the same or similar nature and shall not in any way affect the other terms. No waiver shall be valid or binding unless in writing and signed by the parties.
12. Any notice provided for or permitted under this Agreement shall be treated as having been given the next business day after being sent by nationally recognized commercial overnight courier or three business days after being postage prepaid by certified or registered mail, return receipt requested, to the party to be notified or upon receipt if delivered in person. Notices will be sent to the addresses set forth in this Agreement or such other address as may be provided from time to time.

CP: Central Penn College
600 Valley Road
P.O. Box 309
Summerdale, PA 17093
ATTN: Krista Wolfe, DPT, ATC
CC: Office of Academic Affairs

HU: Harrisburg University of Science and Technology
326 Market Street
Harrisburg, PA 17110
ATTN: Beverly Magda, Ph.D.
CC: Office of General Counsel

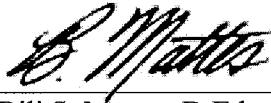
13. The relationship between CP and HU is that of independent contractors. The relationship to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
14. The parties will cooperate to create all appropriate public, promotional announcements or press releases relating to this collaboration and will not make any independent announcements except as necessary to conduct the business contemplated by the agreement and activities necessarily related to it.
15. By signing below, each party acknowledges its agreement with the terms and conditions of this Agreement and each signatory represents and warrants that he/she is authorized to sign

on behalf of his/her organization to all the terms and conditions of this Agreement. This Agreement and any attachments, which are incorporated into this Agreement, constitute the full and complete understanding of the parties with respect to this subject matter and supersedes all prior negotiations, understandings, and agreements between the parties related to this subject matter.

Authorize this agreement to become effective on February 2, 2021

For HU

For CP



Bili S. Mattes, D.Ed.
Provost & Chief Academic Officer



Krista Wolfe, DPT, ATC
Provost & Vice President of Academic
Affairs



Eric D. Darr, Ph.D.
President



Linda Fedrizzi-Williams, Ed.D.
President

February 2, 2021

Date

2-3-2021

Date

Addendum

- CP Bachelor's degree in Business Administration to HU Master's degree in Project Management
- CP Bachelor's degree in Healthcare Management to HU Master's degree in Healthcare Informatics
- CP Bachelor's degree in Health Science to HU Master's degree in Pharmaceutical Sciences **and/or** Master's in Biotechnology
- CP Bachelor's degree in Information Technology to HU Master's degree in Computer Information Sciences **and/or** Information Systems Engineering and Management